

**2023 CHARTER TOWNSHIP OF UNION**  
**Board of Trustees**  
**Regular Meeting Minutes**

A regular meeting of the Charter Township of Union Board of Trustees was held on November 29, 2023, at 7:00 p.m. at the Union Township Hall.

**Meeting was called to order at 7:00 p.m.**

**Smith moved Bills supported to appoint Trustee Bills as temporary clerk until Clerk Cody arrives. Vote: Ayes: 5 Nays: 0. Motion carried.**

**Roll Call**

Present:

Supervisor Mielke, Treasurer Rice, Trustee Bills, Trustee Brown, and Trustee Smith

Excused:

Trustee Thering and Clerk Cody (arrived at 7:18 p.m.)

**Approval of Agenda**

**Smith moved Brown supported to approve the agenda as presented. Vote: Ayes: 5 Nays: 0. Motion carried.**

**Presentation**

**Public Hearing**

a. FY 2024 Budget Hearing for the budget

Open: 7:02 p.m.

No comments were offered.

Closed: 7:02 p.m.

**Public Comment**

Open: 7:03 p.m.

No comments were offered.

Closed: 7:03 p.m.

**Reports/Board Comments**

**A. Current List of Boards and Commissions – Appointments as needed.**

- 1. Appointment to the Mt. Pleasant Airport Joint Operations and Management Board for a 3-year term**

**Brown moved Bills supported to reappoint Rodney Nanney for a 3-year term to the Mt. Pleasant Airport Joint Operations and Management Board with a term ending 12/31/2023. Vote: Ayes: 5 Nays: 0. Motion Carried.**

**B. November Monthly Activity Report**

**C. Planning Commission, EDA, and ZBA updates by Community and Economic Development Director**

**D. Board Member Reports**

**\*7:18 p.m. Clerk Cody arrived**

Bills – Gave an update from the November 21<sup>st</sup> Isabella Board of Commission meeting.

Rice – Gave an update on the Winter Tax Production and Schedule

Mielke – Gave an update on the November 29<sup>th</sup> Board of Review Training

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**Consent Agenda**

- A. Communications
- B. Minutes – November 8, 2023 – Regular Meeting
- C. Accounts Payable
- D. Payroll
- E. Meeting Pay
- F. Fire Reports
- G. Fox Meadows Estates and Fox Meadows Estates #2 Informal Petition
- H. Grant Agreement Approval – Union Township and Michigan Department of Agriculture and Rural Development

**Smith** moved **Brown** supported to approve the consent agenda with as presented. **Vote: Ayes: 6. Nays: 0.**  
**Motion carried.**

**New Business**

**A. Discussion/Action: (Teall) FY2023 Final Budget Amendment**

**Smith** moved **Bills** supported to approve the FY 2023 Budget Amendment No. 5 for the General Fund, East DDA Fund, American Rescue Plan Act (ARPA) Fund, Sewer Fund and Water Fund. **Vote: Ayes: 6. Nays: 0.**  
**Motion carried.**

**B. Discussion/Action: (Stuhldreher) One-year Extension of the Fire Protection Agreement with the City of Mt. Pleasant**

**Brown** moved **Smith** supported to approve a one-year extension of the Fire Protection Agreement with the City of Mt. Pleasant. **Vote: Ayes: 6. Nays: 0. Motion carried.**

**C. Discussion/Action: (Stuhldreher) Policy Governance 2.8 Emergency Township Manager Succession**

**Brown** moved **Bills** supported to modify Policy Governance 2.8 – Emergency Township Manager Succession to strike out “according to the following line of succession”. **Vote: Ayes: 6 Nays: 0. Motion carried.**

**D. Discussion/Action: (Stuhldreher) Policy Governance 3.8 Board Committee Principles**  
Discussion by the Board.

**E. Discussion/Action: (Stuhldreher) Policy Governance 3.9 Board Committee Structure**  
Discussion by the Board.

**F. Discussion/Action: (Board of Trustees) FY2024 Budget Recommendation Discussion**  
Discussion by the Board.

**\*\*Brown** moved **Rice** supported to amend the agenda to add item G. Approval/Adoption of the FY 2024 General Appropriation Resolution. **Vote: Ayes: 6 Nays: 0. Motion carried.**

**G. Discussion/Action: (Board of Trustees) Approval/Adoption of the FY 2024 General Appropriation Resolution**

**Smith** moved **Bills** supported to adopt the FY 2024 General Appropriations Resolution as found in the recommended budget book and giving the Township Manager the authority to update the administrative sections to do with dates. **Roll Call Vote: Ayes: Mielke, Cody, Rice, Bills, Brown, and Smith. Nays: 0. Motion carried.**

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**EXTENDED PUBLIC COMMENT: RESTRICTED TO 5 MINUTES REGARDING ANY ISSUE**

Open: 7:53 p.m.

No comments were offered

Closed: 7:53 p.m.

**MANAGER COMMENTS**

- Gourdie Fraiser hosting and appreciation luncheon at Jameson Hall on December 8<sup>th</sup>. Township Hall will be closed from 11:45 a.m. – 1:00 p.m.
- The Township Manager and the Community and Economic and Development Director along with the Township Attorney will be meeting informally with McGuirk Sand and Gravel regarding the Lincoln and Broomfield property on December 12<sup>th</sup>.

**FINAL BOARD MEMBER COMMENTS**

Cody – Commented on 9-day early voting notices going out in December.

Brown – Lifted up staff on the work done to put together the FY 2024 Budget

Bills – Thanked the staff and wished everyone a happy holiday season.


Smith – Great job on the budget.

Rice – Commented on the new postage machine.

**ADJOURNMENT**

Rice moved Brown supported to adjourn the meeting at 8:05 p.m. **Vote: Ayes: 6 Nays: 0. Motion carried.**

**APPROVED BY:**

  
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Lisa Cody, Clerk

  
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Bryan Mielke, Supervisor

*(Recorded by Tera Green)*

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